Excused Absence Form
Colorado School of Mines

This form should be completed by any student requesting an excused absence from classes due to illness, bereavement, military service, jury duty, or other similar circumstances. The form should be completed and submitted to the Dean of Students in the Student Life Office (Student Center, suite E240)

Student Information:

Student Name: ____________________________________________

CWID #: ________________________

Phone Number: ________________________

Excused Absence Information:

Date(s) of the absence: _______________________________________

Reason for the excused absence request: _______________________________________

____________________________________

____________________________________

____________________________________

____________________________________

Please attach documentation regarding the absence.
Such as a doctor’s note, hospital bill, etc.

Signature: ____________________________________________